WELCOME TO MIAMI STATE HIGH

These are some important information regarding all things IT here at Miami:

In regards to I.T. here at Miami, it is essential that students need to know and remember their:

- username, also known as MIS-ID (this is the same as what you had in primaryschool)
- network password (used for emails, Daymap, printing, school Wifi and BoxOfBooks)
- Email address (which is <u>username@eq.edu.au</u>)

This document gives you a brief overview of the following IT aspects used at Miami:

- 1. Using Lab computers / school laptops at school
- 2. Logging into your School (EQ) Email account
- 3. Daymap
- 4. Box of Books School textbooks
- 5. ClickView Media Software
- 6. Connecting to WiFi in school iDET
- 7. Printing to school printers
- 8. I.T Help / Support

1. Signing into Lab computers and school laptops

Students use their *MIS-ID* (*username*) and *network password*. to login to all school computers and school laptops.

You can see your teachers, I.T staff in F5 or library if you don't know or have forgotten this or contact our It support email at <u>itsupport@miamishs.eq.edu.au</u>



Use the same credentials to access the internet. Just type it in when the '*Proxy*' window pops-up. (see screenshot below)

Sign in to access this site				
The proxy http://proxy2.eq.edu.au requires a username and password. Your connection to this site is not secure				
Username	arahm11			
Password				
	Ctt	Canad		
	Sign in	Cancel		

2. School (EQ) Email

Your school email address is your <u>username@eq.edu.au</u>

Students will need to check their emails on a daily basis. This is the most commonly used form of communication between staff and students.

The website for school emails is <u>https://owa.eq.edu.au</u> This can be typed into your browser.



You will need your MIS-ID and network password to access this.

3. DayMap

Daymap is a word that you will hear a lot of. This is our whole school learning management system. Daymap is used daily by both, teachers and students.

Teachers use it for roll-marking, daily notices, bulk emails, class work and assignments. Students use it to submit assignments, read notices, download class resources, monitor their attendance, access their timetable and much more.

The website for student Daymap is https://miamishs.eq.daymap.net/

To login, use your *Email address* on the first screen, and then your *MIS-ID* and *password* on the second.

	Managed Internet Service Sign in with your username and password		
Microsoft			
Sign in mshs20@eq.edu.au	Username * mshs20		
No account? Create one!	Password * ••••••		
Can't access your account? Back Next	agree to the <u>conditions of use</u>		
	Sign in		

4. Box of Books – E Textbooks

Students now use online textbooks. All textbooks will be automatically assigned to students according to their subjects and classes that they have enrolled in.

For those who do not have internet access, there is an offline version that can be saved onto their respective BYO Devices.

The website is https://miamishs-school.boxofbooks.io/

Click SIGN IN and type in *school email address*

Microsoft Sign in username@eq.edu.au	
Sign in username@eq.edu.au	
username@eq.edu.au	
No account? Create one!	
Can't access your account?	
Back	Nevt

Once you have logged in, your textbooks will appear as in the screenshot below



5. ClickView

ClickView gives Staff and Students access to a vast collection of videos and TV series. You can access it by visiting their website <u>https://online.clickview.com.au/</u>

You will need your School email and ClickView Password to access the site

ClickView		
Sign in with your username or email address		
Username or email address		
Next		

If you do not know your ClickView password, please email itsupport@miamishs.eq.edu.au

6. Connecting to WiFi in school from your own device

Students can now join the school's 'iDET' WiFi when they bring their personal laptops to school.

- Click on iDET from your list of SSIDs on your laptop
- Type your *username* and *password* when you see pop-up window.
- Click Connect.



7. Printing to school printers

Before you can print to the school printers, you will need to download and install the *Mobility Print* application.

You only have to do this download and installation **ONCE**.

Download and save the application by clicking on the links below for your respective Operating System.

- <u>MAC laptops</u>
- <u>Windows Laptops</u>

Run the install while CONNECTED to the school WiFi. (it will NOT work at home)

When printing in school, ensure you send your print jobs to the '*Follow-Me - Mobility*' print queue.



To release your print job, student printers are located in the library and IO6.

8. I.T Help / Support

For any issues, please email issues.eq.edu.au